

STENSON FIELDS PRIMARY COMMUNITY SCHOOL

NURSERY PROSPECTUS



CARES

Caring, Achieving, Respecting, Enjoying, Supporting

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WELCOME TO OUR NURSERY

Dear Parent and Carers,

Welcome to Stenson Fields Primary School Nursery. We hope this information is helpful for you.

We are very proud of our nursery and the quality of education we provide. We want to ensure that your child's experiences with us are happy, exciting and enjoyable.

Our nursery is set in large grounds and has large indoor and outdoor areas, including a well-resourced sensory garden. Our nursery offers up to 26 places per session in a modern open plan unit.

Our nursery is staffed by an enthusiastic and hard-working team who work together to provide a fun and stimulating learning environment.

You are welcome to arrange a visit with the school office. We look forward to meeting both you and your child.

Mrs J Sadler
Headteacher

Miss R Thomason
EYFS Leader

OUR MISSION STATEMENT

STENSON FIELDS PRIMARY COMMUNITY SCHOOL

CARES

**Caring, Achieving, Respecting, Enjoying,
Supporting**

Care for each other and our school |

Always try our best

Remember our manners

Enjoy learning

Support each other



We aim to have a school where;

Children become confident, independent individuals with a love of learning.

Children excel in their learning and achievement and make rapid progress.

Children engage in a rich and varied range of experiences, providing skills for life.

Children show respect and tolerance.

Learning and teaching are at the heart of everything.

We reward the achievement and recognise the successes of our pupils.

There are consistently high expectations for all, across the whole curriculum.

We work closely with parents and the wider community.

OUR CHILDREN

We believe that:

Every teacher has a right to teach

All pupils have a right to learn

Everyone has a right to safety

Everyone has the right to fair treatment

ADMISSIONS PROCEDURE

Children's names can be placed on the nursery waiting list after their first birthday. Places are allocated in line with the Nursery Admissions Policy (see school web site).

Your child can start nursery the term following their 3rd birthday if there is a place available. A place is usually offered for 15 hours per week. This can be taken as 2.5 days (Monday, Tuesday, Wednesday AM **OR** Wednesday PM, Thursday, Friday).

We also offer 30 hours full time for working families who are eligible for this service from the Government.

Please visit <https://www.gov.uk/sign-in-childcare-account> to find out more and if you are eligible.

Our session times are:

Start of the Week Full day on Monday and Tuesday from 9:00am to 3.00pm and Wednesday morning from 9:00am to 12.00pm

End of the Week Wednesday afternoon from 12.00pm to 3.00pm and all day on Thursday and Friday from 9.00am to 3.00pm.

30 Hours Every day from 9.00am to 3.00pm

When a place becomes available you will be invited to a "stay and play" session with your child to meet the staff, look around and experience some nursery activities together.

We value a happy and successful transition to nursery and aim to work with you to meet your child's individual needs. We do ask that you are flexible at this time about the length of time that you leave your child in nursery. Some children settle quickly whilst others take longer to adjust. We ask that someone is available for up to a fortnight after your child's start date to come back before the end of the session if necessary.

Please ensure that all registration forms, dietary/medical information and contact details are completed and handed to Nursery staff on your child's "stay and play" session. They will also need to see your child's birth certificate.

Your child will not be able to start unless we have all of this information.

NURSERY TIMINGS

Monday	9.00am – 3.00pm
Tuesday	9.00am – 3.00pm
Wednesday	9.00am – 12.00pm 12.00pm – 3.00pm 9.00am – 3.00pm (full day)
Thursday	9.00am – 3.00pm
Friday	9.00am – 3.00pm

The Nursery door will be open from 8.50am for children to be dropped off. At the beginning and end of the day children will be dropped off and picked up from Tadpole Classroom door – access from the main playground.

If you are collecting or dropping off at 12.00pm please wait by the green gate next to the main entrance and a member of staff will come to you.

If you, or the person who normally collects your child, are unable to collect them, please let us know in advance who will be collecting them. **NO CHILD IS ALLOWED TO LEAVE THE NURSERY UNLESS ACCOMPANIED BY A KNOWN ADULT (over 16 years).**

There will be a 'late charge' if children are collected any later than 15 minutes after the end of the session at £5 per 15 minutes. If there is a genuine one-off reason please notify the office and this will be waived.

ABSENCE

If your child is ill, the best place for them is at home. Local authority guidelines insist that a child is kept at home for at least 48 hours (2 days) after any episode of sickness or diarrhoea. This is to prevent the spread of infection to staff and children. If your child is ill, please leave a message with the school office or through Parentmail to explain why they are not attending and when you expect them to return.

MEDICINE ADMINISTRATION

On occasion, children may have bumps and falls as part of their daily play. If this does happen, we will administer first aid and will notify you through Medical Tracker (email). If it is a head injury or a more serious issue, we will call you to notify you directly.

Medicines can be given in school if completely necessary but it is essential that the required forms are completed by a parent/carer. Please ask at the school office if you wish for medicines to be administered. We are only able to administer prescribed medicines that are necessary **four times** per day.

A child who has been diagnosed with asthma must have an inhaler in school at all times. The inhaler must be clearly marked with the child's name and a Medical Administration form completed. Inhalers and copies of the medical forms will be kept by the class teacher and children will have access to their inhalers throughout the day.

Children with long term medical conditions will have a care plan put in place, which will be discussed and agreed with parents prior to your child starting school.

LUNCHTIMES

For children staying for full days, can bring a packed lunch or order a school dinner. Unless you are eligible for Early Years pupil premium funding, lunches are chargeable at £3.25 per day, ordered through Parentmail.

We request that lunch boxes should be as healthy as possible. The School Food Trust (link available on our website) give lots of guidance and information. It is recommended that something of each of the following food groups is included:

- A good proportion of starch food e.g. wholegrain roll, thick sliced wholemeal bread, chapatti, pitta pocket, pasta or rice.
- Plenty of fruit and vegetables e.g. an apple, satsuma, handful of cherry tomatoes or carrot sticks or a small box of raisins.
- A portion of semi-skimmed milk or dairy food e.g. individual cheese portion or pot of yoghurt.
- A portion of lean meat, fish or alternative e.g. ham, chicken, beef, tuna, egg or hummus.
- A drink e.g. fruit juice, semi skimmed milk or bottle of water.

Grapes or small fruits MUST be cut into quarters to minimise the risk of choking.

[Food Agency - Guidance on choking](#)

Please do not send chocolates or sweets. We are also a **NUTFREE** school, this includes peanut butter and Nutella products.

Please also see our;

- Packed lunch policy

SNACK

Pupils are allowed to bring in and consume a piece of fruit. Please ensure the fruit is readily prepared, washed/peeled etc and that it is in a named container. Fresh or dried fruit is permitted, but processed fruit bars, nuts, crackers, crisps, chocolate and snacks high in fat, sugar or salt are not allowed.

WATER BOTTLES

We encourage all children to bring a bottle of fresh water to school daily. This is to ensure the children are well hydrated and also keeps their brains active! We also ask that this is a sports top bottle and not a screw top as these are easily spilt. Please ensure the water bottle is clearly named and that it contains only water. No fizzy drinks, squash or flavoured water are allowed (squash/juice is allowed at lunchtime as part of their lunch).

TOILETING

We request that you make every effort for your child to be toilet trained before starting Nursery. If your child is not fully toilet trained please talk to us and we will be happy to work with you to help them. We will ask you to provide all nappies, pull ups, wipes etc and send in lots of spare clothes. Health visitors can also help with this process before your child starts Nursery.

Where a child has special needs which means that toilet training is not possible by the age of three, this should be discussed with nursery staff.

WHAT TO WEAR

Children are allowed to wear their own clothes; however, we do recommend a simple version of the school uniform if preferred which comprises of:

- Navy sweatshirt or cardigan
- White polo shirt
- Black jogging bottoms or leggings
- Blue and white striped or checked summer dress (summer)
- Sensible black school shoes with Velcro fastening
- Fleeeces are also available

We have a small number of age 3-4yrs jumpers and cardigans, alternatively all uniform is available from Uniform Direct (Babbington Lane, Derby). Orders can be made online.

We encourage our children to paint, get sticky, bake cakes in the mud kitchen and much more. Please be aware that these exciting activities make for mucky children!

It can often be wet when we play and learn outdoors. Please ensure your child brings a waterproof coat and we may ask that you provide a pair of wellies that remain in nursery.

Please ensure all clothes, coats, hats and gloves are clearly named.

JEWELLERY

Jewellery is not allowed in nursery for health and safety reasons. If your child has pierced ears, they must wear stud earrings only for nursery.

PUPIL PREMIUM FUNDING

Your child may be entitled to Early Years Pupil Premium funding. This is extra money the government gives to nursery so children receive more help and support.

At Stenson Fields every child who receives Pupil Premium funding is entitled to:

- One FREE school visit per year (up to the value of £10)
- One FREE school sweatshirt/cardigan per year
- One FREE book bag per year
- EXTRA teaching support and resources throughout the year

Your child may be entitled to receive Pupil Premium funding if your child is adopted, a service child (military) or if you are receiving:

- Income Support
- Income-based Jobseeker's Allowance
- Support under the Immigration and Asylum Act
- Child Tax Credit (with an annual income of less than £16,000)
- Universal Credit

If you think you may be entitled to Pupil Premium funding, please speak to a member of our office staff who will be happy to give you the necessary forms. You will need your National Insurance number in order to do this. Or you can apply online at; www.derbyshire.gov.uk.

SAFEGUARDING

Parents should be aware that the school is required to take any reasonable action to ensure the safety of its pupils. In cases where the school has reason to be concerned that a child may be subject to ill-treatment, neglect or other forms of abuse. The Designated Safeguarding Leads are obliged to follow the procedures established by the Derby and Derbyshire Safeguarding Board and inform the Social Services of the concerns.

THE CURRICULUM

Pupils in the Nursery and Reception classes follow the Early Years Foundations Stage curriculum. Your child will be learning skills, acquiring new knowledge and demonstrating their understanding through 7 areas of learning and development. Children should mostly develop the 3 prime areas first.

These are:

Communication and language - developing confidence and skills in expressing themselves. Speaking and listening in a range of situations in a rich language environment.

Physical development - developing gross motor skills (climbing, running, balancing pedalling etc.) and fine motor control (cutting, threading, pouring, jigsaws etc.). Increasing their understanding of how their bodies work and how to keep healthy and safe.

Personal, social and emotional development - developing social skills such as turn-taking and sharing. Encouraging positive attitudes towards their learning and promoting self-esteem and a strong self-image. Developing independence when going to the toilet and managing their own personal hygiene. Increasing their understanding of how their bodies work and how to keep healthy and safe.

These prime areas are those most essential for your child's healthy development and future learning.

As children grow, the prime areas will help them to develop skills in 4 specific areas.

These are:

Literacy - enjoying a range of stories and rhymes and beginning to recall them. Noticing writing in the environment and some familiar words, such as their name. Using writing and mark-making tools to communicate meaning.

Mathematics – developing skills in counting, understanding and using numbers, problem solving and describing shapes, space and measures.

Understanding the world - investigating and exploring the world around them, finding out about other people, cultures and the past. Using information technology to support their learning. Asking questions, finding answers and commenting on patterns and change.

Expressive arts and design - exploring and sharing thoughts, ideas and feelings through art, design, music, movement, dance and imaginative play.

OTHER ENQUIRIES

The School Office is open at the following times:
Monday—Friday: 8.50am—4.00pm

Tel: (01332) 772452

Email: info@stensonfields.derbyshire.sch.uk